

AURORA LEARNING COMMUNITY ASSOCIATION Student Privacy Information

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. In order to comply with FERPA guidelines, ALCA will make no personal information about its students commercially available. Furthermore, ALCA takes every precaution to ensure the security of personal information about students and other ALCA users and to inform ALCA staff of FERPA restrictions.

Because ALCA is an online educational community with an eSchool, ALCA clearly has a legitimate educational interest in students; thus the following ALCA personnel will have access to student records:

- the Board of Directors;
- the ALCA President and his/her administrative team;
- the professional staff (teachers, guidance counselors, the General Counsel);
- appropriate administrative support staff members; and
- other professionals who have a legitimate educational or legal interest in student records, as designated by the President of ALCA.

ALCA will provide an academic transcript to the student's primary school of record upon completion of her/his online course(s), or at any time upon the request of the primary school and/or student's legal guardian, or of the student, if he/she is 18 years of age.

The names of ALCA students, their images, and their course work will not be published without student and guardian written consent, or the written consent of the student if he/she is 18 years of age.

For additional information, one should review the Family Educational Rights and Privacy Act (FERPA), from the Family Policy Compliance Office
U.S. Department of Education
<http://www.ed.gov/offices/OII/fpc/ferpa/>